

# **Highworth Town Council**

Town Clerk: Mrs D Rose 01793 762377

admin@highworthtowncouncil.gov.uk www.highworthtowncouncil.gov.uk Council Offices 3 Gilberts Lane Highworth Swindon Wiltshire SN6 7FB

ESC. 01

# MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMMITTE TUESDAY 8 FEBRUARY 2022

#### **PRESENT**

Councillor: N Gardiner (In the Chair)

Councillors: P Newton-Smith

K Saunders R Williams

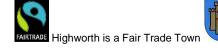
(Miss) J Murphy (No Voting Rights)

Town Clerk: (Mrs) D Rose

Community

Representatives: M Kitchener

J McGregor R New D Roberts L Tremblin





#### **ELECTION OF CHAIRMAN**

01. Resolved by Councillor R Williams and Seconded by Councillor K Saunders that Councillor N Gardiner be appointed as Chairman. Voting was unanimous and Councillor N Gardiner was duly appointed as Chairman.

#### **ELECTION OF VICE CHAIRMAN**

02. Resolved by Councillor K Saunders and Seconded by Councillor R Williams that Councillor G Olley be appointed as Deputy Chairman. Voting was unanimous and Councillor G Olley was duly appointed as Deputy Chairman.

#### **TERMS OF REFERENCE**

03. The Environmental Sustainability Committee (ESC) Terms of Reference were accepted by the Committee.

#### **APOLOGIES**

04. Councillor P Newton-Smith (prior engagement), Councillor G Olley (unwell) and L Hogarth.

## **PUBLIC QUESTION TIME (Maximum 10 Minutes)**

05. None

#### **CORRESPONDENCE**

06. None

#### **MINUTES OF MEETING**

07. RESOLVED TO CONFIRM AND SIGN THE MINUTES OF THE SUSTAINABLE HIGHWORTH WORKING GROUP MEETING TUESDAY 12 OCTOBER 2021. The minutes were adopted and duly signed.

#### **MATTERS ARISING - PROJECT PLAN.**

- 08. The Project Plan is to continue under the ESC, the Town Clerk is to update the Plan and circulate to members of the ESC.
  - a) The hedge located between Wrag View and Wrag Barn has not been cut, the Town Clerk is to follow this up.
  - b) Warneford Transport Plan L Tremblin reported Warneford School is working on this Plan in conjunction with Swindon Borough Council (SBC), there is a Meeting on 7 March 2022.
  - c) The Mobile Bike Mechanic Event held on the Saturday Market, was well received.

- d) The Town Clerk is to liaise with the local PCSO for dates in April 2022 to hold a bike marking event on the Podium and confer with L Tremblin to co-ordinate availability with the Bike Mechanic. The Town Clerk is to publish in the Link Magazine and promote on social media.
- e) Ownership of the Land at Tesco (Miss) J Murphy is to investigate and report back at the next Meeting.
- f) Number of existing beehives in Highworth Councillor R Williams is to provide an update at the next ESC Meeting.
- g) Litter Picking The Town Clerk to provide Councillor N Gardiner with additional litter pickers and hoops (6-10).
- h) Councillor P Newton-Smith is to upload the insulation article onto Sustainable Highworth Website. The article is to be considered for future publication in the Link Magazine.
- i) Footpath Encroachment previously reported to SBC The Town Clerk is to circulate the response received from SBC.
- j) Wildflower Seed Packets Councillor K Saunders confirmed the Event was well received and 250 packets of seeds were distributed. The possibility of using QR Codes is to be investigated for future Events.
- k) Weedkiller update Councillor N Gardiner is to contact Borough Councillors to request information regarding what is being done by SBC to become more environmentally friendly.
- I) Waste & Recycling Tour has been deferred.

# **MAY DAY EVENT**

09. A request from the May Day Committee has been received, to invite Environmental Sustainability Committee to participate with a stand and display a list of past and future projects. The ESC felt this is a good opportunity to promote the work of the ESC. The Committee is to discuss ideas for the day and bring back to a future meeting.

#### **FIREWORKS**

10. The Agenda item 'Fireworks' is deferred to the next ESC Meeting.

## **MEMBERS' BUSINESS**

11. <u>M Kitchener:</u> A Report on Repair Cafes was circulated and is to be an Agenda item at the next Meeting.

<u>L Tremblin:</u> The initial documentation for the SBC Local Cycling Infrastructure Plan has been submitted to SBC, L Tremblin will provide further updates to the Town Clerk.

<u>J McGregor:</u> Ideas/ways to engage local businesses on environmental sustainability is to be a future Agenda item. This is being included as part of a Neighbourhood Plan Committee update/focus group. J McGregor is to liaise with the Chairman of the Neighbourhood Plan Committee to attend and provide support.

#### Meeting closed 8.45 pm

# **Action Points**

- The Town Clerk is to chase the Rights of Way Officer regarding the hedge between Wrag View and Wrag Barn
- The Town Clerk to update the Project Plan and circulate to members of the ESC
- Repair Café's to be an Agenda item next Meeting
- The Town Clerk is to liaise with the local PCSO for dates in April 2022 and publish in the Link Magazine and on social media
- (Miss) J Murphy to investigate ownership of the land at Tesco and report back at the next Meeting
- Councillor R Williams is to provide an update at the next meeting on numbers of beehives in Highworth
- Litter Picking The Town Clerk to provide Councillor N Gardiner with additional litter pickers and hoops (6-10)
- Councillor P Newton-Smith to upload Insulation Article onto Sustainable Highworth Website
- Footpath Encroachment previously reported to SBC The Town Clerk is to circulate the response received from SBC
- Investigate the possibility of using QR codes for future events
- Councillor N Gardiner to contact Borough Councillors to request information regarding what is being done by SBC to become more environmentally friend.