



# Highworth Town Council

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ESC. 01

## MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMITTEE TUESDAY 8 FEBRUARY 2022

### PRESENT

Councillor: N Gardiner (In the Chair)

Councillors: P Newton-Smith  
K Saunders  
R Williams  
(Miss) J Murphy (No Voting Rights)

Town Clerk: (Mrs) D Rose

Community  
Representatives: M Kitchener  
J McGregor  
R New  
D Roberts  
L Tremblin



Highworth is a Fair Trade Town



Twinned with Wassenberg



Twinned with Pontorson

### **ELECTION OF CHAIRMAN**

01. Resolved by Councillor R Williams and Seconded by Councillor K Saunders that Councillor N Gardiner be appointed as Chairman. Voting was unanimous and Councillor N Gardiner was duly appointed as Chairman.

### **ELECTION OF VICE CHAIRMAN**

02. Resolved by Councillor K Saunders and Seconded by Councillor R Williams that Councillor G Olley be appointed as Deputy Chairman. Voting was unanimous and Councillor G Olley was duly appointed as Deputy Chairman.

### **TERMS OF REFERENCE**

03. The Environmental Sustainability Committee (ESC) Terms of Reference were accepted by the Committee.

### **APOLOGIES**

04. Councillor P Newton-Smith (prior engagement), Councillor G Olley (unwell) and L Hogarth.

### **PUBLIC QUESTION TIME (Maximum 10 Minutes)**

05. None

### **CORRESPONDENCE**

06. None

### **MINUTES OF MEETING**

07. **RESOLVED TO CONFIRM AND SIGN THE MINUTES OF THE SUSTAINABLE HIGHWORTH WORKING GROUP MEETING TUESDAY 12 OCTOBER 2021.**  
The minutes were adopted and duly signed.

### **MATTERS ARISING – PROJECT PLAN.**

08. The Project Plan is to continue under the ESC, the Town Clerk is to update the Plan and circulate to members of the ESC.
- a) The hedge located between Wrag View and Wrag Barn has not been cut, the Town Clerk is to follow this up.
  - b) Warneford Transport Plan – L Tremblin reported Warneford School is working on this Plan in conjunction with Swindon Borough Council (SBC), there is a Meeting on 7 March 2022.
  - c) The Mobile Bike Mechanic Event held on the Saturday Market, was well received.

- d) The Town Clerk is to liaise with the local PCSO for dates in April 2022 to hold a bike marking event on the Podium and confer with L Tremblin to co-ordinate availability with the Bike Mechanic. The Town Clerk is to publish in the Link Magazine and promote on social media.
- e) Ownership of the Land at Tesco – (Miss) J Murphy is to investigate and report back at the next Meeting.
- f) Number of existing beehives in Highworth – Councillor R Williams is to provide an update at the next ESC Meeting.
- g) Litter Picking – The Town Clerk to provide Councillor N Gardiner with additional litter pickers and hoops (6-10).
- h) Councillor P Newton-Smith is to upload the insulation article onto Sustainable Highworth Website. The article is to be considered for future publication in the Link Magazine.
- i) Footpath Encroachment previously reported to SBC - The Town Clerk is to circulate the response received from SBC.
- j) Wildflower Seed Packets – Councillor K Saunders confirmed the Event was well received and 250 packets of seeds were distributed. The possibility of using QR Codes is to be investigated for future Events.
- k) Weedkiller update – Councillor N Gardiner is to contact Borough Councillors to request information regarding what is being done by SBC to become more environmentally friendly.
- l) Waste & Recycling Tour – has been deferred.

#### **MAY DAY EVENT**

- 09. A request from the May Day Committee has been received, to invite Environmental Sustainability Committee to participate with a stand and display a list of past and future projects. The ESC felt this is a good opportunity to promote the work of the ESC. The Committee is to discuss ideas for the day and bring back to a future meeting.

#### **FIREWORKS**

- 10. The Agenda item 'Fireworks' is deferred to the next ESC Meeting.

## MEMBERS' BUSINESS

11. M Kitchener: A Report on Repair Cafes was circulated and is to be an Agenda item at the next Meeting.

L Tremblin: The initial documentation for the SBC Local Cycling Infrastructure Plan has been submitted to SBC, L Tremblin will provide further updates to the Town Clerk.

J McGregor: Ideas/ways to engage local businesses on environmental sustainability is to be a future Agenda item. This is being included as part of a Neighbourhood Plan Committee update/focus group. J McGregor is to liaise with the Chairman of the Neighbourhood Plan Committee to attend and provide support.

**Meeting closed 8.45 pm**

### Action Points

- The Town Clerk is to chase the Rights of Way Officer regarding the hedge between Wrag View and Wrag Barn
- The Town Clerk to update the Project Plan and circulate to members of the ESC
- Repair Café's to be an Agenda item next Meeting
- The Town Clerk is to liaise with the local PCSO for dates in April 2022 and publish in the Link Magazine and on social media
- (Miss) J Murphy to investigate ownership of the land at Tesco and report back at the next Meeting
- Councillor R Williams is to provide an update at the next meeting on numbers of beehives in Highworth
- Litter Picking – The Town Clerk to provide Councillor N Gardiner with additional litter pickers and hoops (6-10)
- Councillor P Newton-Smith to upload Insulation Article onto Sustainable Highworth Website
- Footpath Encroachment previously reported to SBC - The Town Clerk is to circulate the response received from SBC
- Investigate the possibility of using QR codes for future events
- Councillor N Gardiner to contact Borough Councillors to request information regarding what is being done by SBC to become more environmentally friend.